## ENGLISH 1101

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ENGL 1101
MS. JANE TAYLOR
COMPOSITION I
SECTION 02
SPRING 2015

INSTRUCTOR
Ms. Taylor has her office in LIA 229. Her office hours are on Mondays from 2:00-4:00 pm; Tuesdays from 9:30-11:30 am; and Wednesdays from 2:00-6:00 pm. (Check her door for Writing Lab hours). She may be contacted by phone (706-272-4469) or email (jtaylor@daltonstate.edu).

MEETING TIME AND PLACE
Tuesdays and Thursdays: 8:00 – 9:15 am in LIA 111

REQUIRED MATERIALS

COURSE DESCRIPTION
Prerequisite: English 0098, unless exempt.
Prerequisite: Reading 0098, unless exempt.
The emphasis in 1101 is placed primarily on planning, outlining, writing, and revising essays. Stress is placed upon exposition, analysis, and argumentation; emphasis is also given to grammar, sentence structure, organization, and diction. This course also includes introductory use of a variety of research skills. Students who discover the need for more intensive grammatical preparation or for more writing experiences before completing English 1101 successfully are allowed and encouraged, with the advice of their instructors, to drop 1101 and pick up English 0098 by the end of the fourth week of the semester, earlier in the summer semester. A minimum grade of C is required in English 1101 before the student can take English 1102. English 1101C satisfies the computer literacy requirement.

COURSE OBJECTIVES
English 1101 is a composition course designed to enable the student to outline, write, correct, and revise essays based on a variety of organizational patterns with emphasis on exposition, analysis, and argumentation, using specific details and examples. The essays will include the following: Title; Thesis Sentence; Introductory or organizational paragraph; Three or more supporting paragraphs with topic sentences that are proved through the use of specific examples and details; Evidence of transitions; A concluding or summarizing paragraph. In the
essays, the student will demonstrate a mastery of conventional English as measured by the
standards listed under the heading Grading Criteria for English 1101 essays.

STUDENT LEARNING OUTCOMES
Students will determine forms of communication appropriate to particular audiences and
purposes and organize and communicate knowledge and ideas in a logical and purposeful way.
Students will: (1) use accepted patterns of grammar, punctuation, and sentence structure in
written communication; (2) analyze, evaluate, and provide convincing reasons in support of
arguments. The assessment of Student Learning Outcomes will be as follows: (1) seventy
percent of the students will earn 70% or better by writing well-developed essays using a variety
of rhetorical patterns; (2) seventy percent of the students will earn 70% or better by writing
grammatically and mechanically correct essays; (3) seventy percent of the students will earn
70% or better through writing a persuasive and/or argumentative essay.

CLASS ACTIVITIES
The student will participate in learning activities such as: (1) planning, writing, and revising a
minimum of five essays (two of which must be written in class as five-paragraph essays) of
specified types – at least 500 words for each essay; (2) doing various readings and exercises,
taking quizzes and tests to help learn grammar points needed to eliminate grammatical errors
in writing; (3) writing various paragraphs and paragraph exercises, possibly including free
writing exercises; (4) discussing, prior to revision, errors in essays; (5) discussing various
social/political/economic issues as relevant to paper topics, as well as researching
such topics.

COURSE GRADE
Final grades are issued to the registrar in the following terms: A (90-100%); B (80-89%); C (70-
79%); D (60-69%); F (Below 60%).

GRADE EVALUATION
The following assignments will comprise the final grade: Six essays (some in-class and some
out-of-class) will count 10% apiece for a total of 60% of the grade; the final exam (an in-class
essay) will count 20% of the grade; daily work in the form of homework, quizzes, and group
activities will comprise 15% of the grade; and participation will count 5% of the final grade.

ACADEMIC INTEGRITY
Plagiarism is a violation of academic honesty and a serious offense. It is defined as presenting
someone else’s words or ideas, in part or whole, as one’s own. Copying, paraphrasing,
summarizing, or otherwise borrowing someone else’s work without proper citation constitutes
plagiarism. Plagiarism is not defined by “intent.” If a student claims he or she didn’t “mean” to
plagiarize or “know” what plagiarism is, the student is still liable to severe disciplinary measures, which may include a failing grade for the course.

SUBMISSION NOTICE
To deter plagiarism, all of the essays written outside of class must be submitted not only in hard copy on the day it is due but also to Turnitin.com for textual similarity review. Turnitin.com is a service governed by the terms and conditions of use posted on the Turnitin.com web site. If the student does not already have a Turnitin.com account, he or she should go to www.turnitin.com, click the “New Users” link, and follow the instructions to create a student account. When an ID is acquired, the student should add this class. The class ID is 9247316; the enrollment password is composition. Essays not submitted to Turnitin.com receive a zero.

CAVEAT
An essay submitted after its due date or to replace an unsatisfactory or incomplete submission cannot receive a grade any higher than a C.

ATTENDANCE
Students are expected to attend class regularly, on time, and for the duration of each class meeting. A student who misses a class, arrives after the roll call, or departs early is marked absent. Students who are marked absent six times for any of the reasons described above fail the course.

OFFICIALLY APPROVED ABSENCES
Students are excused from class without penalty when they are off campus representing Dalton State College in an approved, official capacity. To be excused, the student in such cases needs to give notice prior to the date when he or she is to be absent from class. Student athletes should submit a schedule of away events at the beginning of the semester or as soon as possible after a schedule is available. They should also provide an estimated time of departure from and return to campus for each event. If a student has an away game in the evening and is not leaving campus until 3:00, he or she is not excused from class prior to that time on that day; similarly, if the event is in the morning and the student is returning to campus during the day, he or she is expected to attend class after the return trip. A student missing class for an officially approved event must provide a way for the instructor to contact the person or organization sponsoring or authorizing the student’s participation in the event. Students missing class for officially approved reasons should make arrangements with the instructor to make up any assignments, tests, or presentations that are scheduled on the respective dates.

EMERGENCY INSTRUCTIONAL PLAN
If the college closes for inclement weather or other prohibitive conditions, students should complete the respective readings assigned on the course calendar below and consult their
email for additional assignments, activities, or revised due dates. If loss of power prevents email communication, students should write a one-page summary of each assigned reading, complete all chapter exercises, and bring this written work to the next class. Compensatory make-up days may be required if the total number of days lost exceeds the equivalent of one week of class time.

CLASS BEHAVIOR
Students should silence and conceal cellular devices, or any other noise makers or distractions, upon entering the classroom and refrain from distracting activities during class, such as sending or reading text messages. Students who have been asked to refrain from using their cellphones during class and who continue to do so will be either marked absent or asked to leave the class. Unless otherwise informed, students are forbidden to use personal computers or other electronic devices during class or to record lectures electronically.

DISABILITY SUPPORT SERVICES
Students with disabilities or special needs are encouraged to contact Disability Support Services. In order to make an appointment or to obtain information on the process for qualifying for accommodations, the student should visit the Disability Support Services Library Guide at http://www.libguides.daltonstate.edu/Disability or contact Andrea Roberson by phone (706-272-2524) or email (aroberson@daltonstate.edu).

WITHDRAWAL POLICY
Students wishing to withdraw from the course may do so without penalty until the mid-point of the semester and receive a grade of W. After that point, withdrawal without penalty is permitted only in cases of extreme hardship as determined by the Vice President for Academic Affairs; otherwise a grade of WF is issued. (Note: At Dalton State College, the Hardship Withdrawal process requires students to withdraw from all classes at the college.) The proper form for dropping a course is the Schedule Adjustment Form, which can be obtained at the Enrollment Services Office in Westcott Hall. The Schedule Adjustment Form must be submitted to the Enrollment Services Office. Students who disappear, completing neither the official withdrawal procedure nor the course work, receive a grade of F. The instructor does not withdraw students from the class. Withdrawal from any Dalton State College classes is a student responsibility. The last day to drop classes without penalty is Monday, March 23.

DROP-BACK POLICY
Students who are having difficulty in English 1101 may elect to drop back to English 0098, which offers a greater focus on essay development. The student has two weeks after the first day of class to drop back to English 0098.
COMPLETE COURSE WITHDRAWAL
The proper form for withdrawing from all classes at the college after the official drop/add period but before the published withdrawal date is the Schedule Adjustment Form. Students who are assigned to the Academic Advising Center for advisement must meet with an advisor or staff member at the Academic Advising Center (LIA 107) to initiate the withdrawal process. All other students must meet with a staff member or advisor at the Office of Academic Resources in the Pope Student Center to initiate the withdrawal process. After meeting with the staff member or advisor, students finalize the withdrawal process in the Enrollment Services Office.

WORKFORCE INVESTMENT ACT OFFICE
The DSC Workforce Investment Act Office is located in Tech 223. Concerned students should contact Mr. Scott McNabb by phone (706-272-2635) or email (smcnabb@daltonstate.edu).

January 8
Intro to course / syllabus

January 13
The Writing Process / Writing Sample

January 15
Read Chapter 1: The One-Paragraph Essay (3-11). Read Chapter 26: Definitions.

January 20
Read Chapter 2: Support (14-23). Read Chapter 27: Sentence Fragments.

January 22
Read Chapter 3: Topic Sentence (27-31). Read Chapter 28: Comma Splice and Fused Sentences.

January 27
Read Chapters 4-6; Assign Stage 1 Essay. Read Chapter 39: Subject-Verb Agreement.

January 29
Read Chapter 29: Commas. Stage I Essay is Due. Descriptive Detail

February 3
Read Chapter 7: Stage II Essay and Chapter 8: Support. Assign Stage II Essay.
February 5
Overview of the Five-Paragraph Essay (Chapters 9 and 10). Thesis Statements and Plans of Development (Chapter 11)

February 10
Stage II Essay is Due. Central Paragraphs, Introductions, Conclusions (Chapters 12-14)

February 12
Practice with central paragraphs, introductions, and conclusions

February 17

February 19
Read Chapter 33: Apostrophes; In-class review of outlines

February 24
In-class Movie, Television, or Book Essay (Essay I)

February 26
Library Orientation; Meet in Wireless Classroom in Roberts Library

March 2-6
Spring Break – NO CLASSES

March 10
Comparison and Contrast (Chapter 15). Chapter 34: Quotation Marks

March 12
Chapter 27: Parallelism

March 17
Chapter 17: Classification

March 19
Comparison and Contrast Essay is Due (Essay 2). Classification Activities: Read Chapter 38: Misused Modifiers.
March 24
In-class Classification Essay (Essay 3)

March 26
Read Chapter 42: Word Choice.

March 30
Process Essays

April 1
Process Essays

April 7
Process Essay is Due (Essay 4). Improving Detail Exercises; Course Evaluation in Wireless Classroom

April 9
In-class Cause and Effect Essay (Essay 5)

April 14
Documented Essay

April 16
Documented Essay

April 21
Pronoun Case: Documenting Sources; Plagiarism. Read Chapters 23-25.

April 23
Documented Essay is Due (Essay 6). Read Chapter 41: Passive Voice.

April 28
Review for Final Exam: Proofreading Exercises